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Receiving Office 365 mail on iPhone (iOS 12.1)

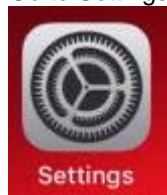
Version: 1.3 Author: Waldo de Borst Owner: systeembeheer@kabk.nl Last updated: 05-02-2019

Introduction: This guide will help you set up your office 365 KABK account with your iPhone. The guide is split up in two parts: The first part covers removing the existing account. This is only required if you have set up email on your iPhone prior to the migration. The second part covers adding the account to your iPhone.

Removing the old Exchange account:

Note: This is only required if you already have Apple mail set up and stopped receiving mails after the migration.

- Go to Settings

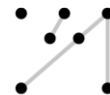


- Go to **Passwords & Accounts**



- Select your KABK account

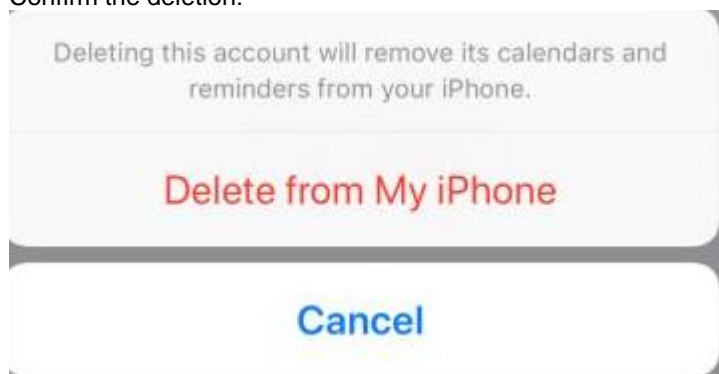




- Verify that the email address is your KABK email **(1)**. Delete the account **(2)**.



- Confirm the deletion:





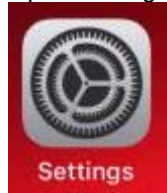
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Adding your Office 365 KABK mail to Apple mail

- Open Settings



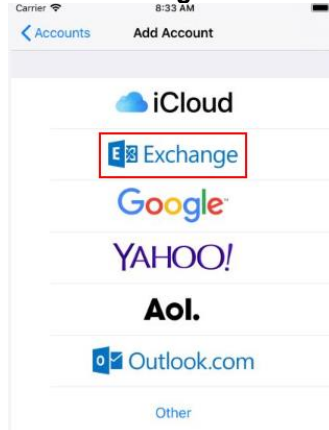
- Go to **Passwords & Accounts**



- Select **Add Account**



- Select **Exchange**





- Enter your KABK email (for students 1234567@student.kabk.nl, for employees: e.xample@kabk.nl).

Cancel	Exchange	Next
Students		
Email	1234567@kabk.nl	
Description	Exchange kabk	

Cancel	Exchange	Next
Employees		
Email	j.haarbos@kabk.nl	
Description	Exchange kabk	

- Choose **Sign in**

**Sign in to your "kabk.nl"
Exchange account using
Microsoft?**

Your email address will be sent to
Microsoft to discover your Exchange
account information.

[Configure Manually](#)

Sign In

- Enter your **password** and click **Sign in**

Carrier 9:39 AM

Cancel slogin.kabk.nl



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Sign in with your organizational account

Sign in

Sign in with 1234567@student.kabk.nl

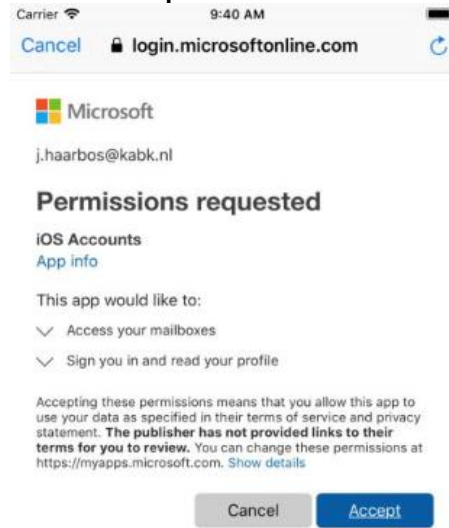


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- Choose **Accept**



- Select the items you would like to synchronize to your device:

